



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 15 November 2022 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).

Stephen Chandler
Interim Chief Executive

November 2022

Committee Officer: **Colm Ó Caomhánaigh**
Tel: 07393 001096; E-Mail:
colm.oocaomhanaigh@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Liz Brighthouse OBE	Deputy Leader of the Council
Glynis Phillips	Cabinet Member for Corporate Services
Dr Pete Sudbury	Cabinet Member for Climate Change Delivery & Environment
Tim Bearder	Cabinet Member for Adult Social Care
Duncan Enright	Cabinet Member for Travel & Development Strategy
Calum Miller	Cabinet Member for Finance
Jenny Hannaby	Cabinet Member for Community Services and Safety
Mark Lygo	Cabinet Member for Public Health & Equality
Andrew Gant	Cabinet Member for Highway Management

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 29 November 2022 (Extraordinary meeting)

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 12)

To approve the minutes of the meeting held on 18 October 2022 (CA3) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9am on Wednesday 9 November 2022. Requests to speak should be sent to colm.ocaomhanaigh@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Business Management & Monitoring Report - August/September 2022 (Pages 13 - 106)

Cabinet Member: Finance

Forward Plan Ref: 2022/081

Contact: Louise Tustian, Head of Insight & Corporate Programmes, louise.tustian@oxfordshire.gov.uk; Kathy Wilcox, Head of Financial Strategy, 07788 302163

Report by Corporate Director Customers, Organisational Development & Resources/Director of Finance (**CA6**).

The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities and financial performance. The [2022 – 2025 Strategic Plan](#) sets out the Council's ambitions for the next four years. It also shows our priority activities for the current financial year.

The Cabinet is RECOMMENDED to

- a) **note the report and annexes**
- b) **agree the virements in Annex B-2a and the supplementary estimate request in Annex B-2c.**
- c) **write off a debt of £0.3m for advance payments and the cost of arranging alternative provision in relation to a home care provider that went into administration in early 2017.**

7. Treasury Management Mid Term Review (2022/23) (Pages 107 - 124)

Cabinet Member: Finance

Forward Plan Ref: 2022/088

Contact: Tim Chapple, Treasury Manager, tim.chapple@oxfordshire.gov.uk

Report by Director of Finance (**CA7**).

To provide a mid-term review of Treasury Management Activity in 2022/23 in accordance with the CIPFA code of practice.

Cabinet is RECOMMENDED to note the report, and to RECOMMEND Council to note the council's treasury management activity the first half of 2022/23.

8. Climate and Natural Environment Policy Statement (Pages 125 - 150)

Cabinet Member: Climate Change Delivery and Environment

Forward Plan Ref: 2022/028

Contact: Sarah Gilbert Climate Action Team Leader, 07867 467797 / Nick Mottram, Environment and Heritage Group Manager, 07733 002171

Report by Corporate Director Environment & Place (**CA8**).

The Council's Corporate Plan is ambitious for leading positive change by working in partnership to make Oxfordshire a greener, fairer and healthier County. This new Climate and Natural Environment Policy Statement (the Policy Statement) supports and strengthens this ambition to include a policy focus on environmental resilience and nature recovery.

The Cabinet is RECOMMENDED to:

- a) **Agree this Climate and Natural Environment Policy Statement to ensure environmental considerations are placed at the heart of policy and decision-making across the County Council.**
- b) **Re-affirm commitment to the shared environment principles of the Future Oxfordshire Partnership, set out in Appendix 1.**
- c) **Lead positive change through a new County-wide strategic framework, detailed in Appendix 2, to ensure the principles for climate action, environmental resilience and nature recovery are embedded in the breadth of County Council partnership activity across Oxfordshire.**

9. Property Strategy (Pages 151 - 210)

Cabinet Member: Finance

Forward Plan Ref: 2022/090

Contact: Vic Kurzeja, Director for Joint Property Team, Vic.Kurzeja@oxfordshire.gov.uk

Report by Corporate Director - Commercial Development, Assets and Investment (**CA9**).

This paper presents a property strategy for Oxfordshire County Council which set out the long-term strategic framework for the development and delivery of economic, social and environmental objectives that relate to the Council's property and assets portfolios.

The Cabinet is RECOMMENDED to

- a) **Adopt the strategy as set out at annex 1.**
- b) **Request that the Director of Property establishes a cross party Cabinet Advisory Group to oversee the development of the options and business cases for the city centre accommodation review, part of the operational assets portfolio (annex 2).**
- c) **Request officers provide regular updates with regards to the implementation of the strategy against a suite of key performance indicators.**
- d) **Note the feedback provided by the Performance and Corporate Services Overview and Scrutiny Committee.**
- e) **Delegate authority to the Corporate Director for Customers, Organisational Development and Resources, in consultation with the Cabinet Member for Finance and Property to make minor amendments to the strategy in**

response to feedback from the cross party Cabinet Advisory Group (recommendation b).

10. Appointments (Pages 211 - 212)

Cabinet Member: Leader

Forward Plan Ref: 2022/192

Contact: Colm Ó Caomhánaigh, Committee Officer, 07393 001096

Report by Director of Law & Governance (**CA10**).

Appointment of a partner governor with Oxford Health NHS Foundation Trust.

Cabinet is RECOMMENDED to

- a) **designate Oxford Health NHS Foundation Trust as a Strategic Outside Body;**
- b) **appoint Councillor Tim Bearder, Cabinet Member for Adult Social Care, as a partner Governor with Oxford Health NHS Foundation Trust.**

11. For information: Cabinet Response to Scrutiny Report - Citizens' Jury (Pages 213 - 214)

For information only: The Cabinet Response to the report from the Performance & Corporate Services Overview & Scrutiny Committee report on the Citizens' Jury.

12. Forward Plan and Future Business (Pages 215 - 222)

Cabinet Member: All

Contact Officer: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.